

## **Cape Breton Regional Library Information for New Community Book Clubs**

The Library welcomes the use of our New Horizons for Seniors book sets, and hopes that Community Book Club members will enjoy reading and talking about the books we provide. We hope that you will get a chance to meet new people, learn, and share with others your various perspectives to enrich each other's lives.

Below are guidelines for running a CBRL Book Club.

If you have any questions or encounter any problems,  
contact your branch or Chris Thomson at CBRL Headquarters at 902-562-3279,  
or at [cthompson@nssc.library.ns.ca](mailto:cthompson@nssc.library.ns.ca)

### **Details:**

1. Over 180 titles are available to choose from. (A list of titles with descriptions is available to clubs from a link on our website [ww.cbri.ca](http://ww.cbri.ca) and in print form)
2. Up to 10 copies of a title are available to Book Clubs, scheduled on a first come first served basis.
3. Some Book Clubs meet at library branches every 4 weeks, while some meet in the community, especially, but not exclusively, in those communities served by a bookmobile or a smaller branch without a program room.
4. Any book club in the region is welcome to use these 180+ titles of the CBRL New Horizons for Seniors Book Clubs by registering their Book Club with their local Library branch or Bookmobile.
5. If participants self identify as seniors (in Nova Scotia are generally considered those aged 55 and up) they may decide to register as a Seniors book club. Adult and intergenerational book clubs are welcome to use the full range of CBRL Seniors' Book Club books.

## Member and Book Club Responsibilities:

1. All members of a club must have an active CBRL library card so that Book Club books can be checked out to them individually. Cards are free and are available at your local branch or online at [www.cbri.ca](http://www.cbri.ca).
2. There are 10 books available of each title which would limit the number of members in each club to 10, unless some members agree to share books or procure their own copies of the title being read (ie. as eBooks, from the regular library catalogue, personal library or booksellers).
3. New Book Clubs must fill out the **Book Club Registration Form**, providing names, phone numbers, CBRL card numbers and emails if available for each member, pick a meeting date and time, pick a Bookmobile drop-off/pick-up time if applicable, designate a contact person or persons.
4. Each member is responsible for checking out her/his own copy of the chosen title, unless arrangements have been made for proxy pick-up. Prompt returns after a club meeting are expected as another club may be waiting to receive that title next.
5. **Proxy Pick-up** - Members can give permission *in writing* for another club member to pick up their copy of the title reserved for their group **by signing their club's Registration Form**. Another member may pick up a member's copy only if the absent member has given written permission by signing the registration sheet. Each Book Club member remains responsible for the book checked out on his or her card.
6. Clubs may designate one member to pick up books for the whole club, and that member may vary so long as they are members of the Book Club and they sign the proxy record. It is up to the member picking up the books to ensure the books are distributed to the club members.
7. If books for a whole club are picked up by one member at a branch or bookmobile, staff may be able to check out the books based on the club list before pick-up or drop off if that timing is known and staff time is available to do so, in order to minimize wait time. ***If a member will be away or not joining the club that month due to illness, please contact your Proxy so they will not pick up your copy.***

8. Each Book Club is responsible for making sure that their Book Club Registration Form at their Branch or Bookmobile is up to date, and that library staff are notified of any changes in membership as members join, withdraw, or if contact information changes.
9. Each Book Club will supply library staff with a **wish list of requested titles** (preferably 10 at a time), chosen by the club members from the current book club list, so they can be scheduled, based on availability.
10. Some Book Clubs choose not to meet over the summer. Please let library staff know if this is your club's intention and how late in June you are willing to meet.
11. Each Book Club can be run in whatever manner the members choose, ie informal discussion, each person getting a chance to speak, answering specific questions on the book, etc. You can contact your local library branch for help finding resources for book club discussions if required.

## **Bookmobile Contact Information:**

### **Cape Breton County Bookmobile**

Dale Weatherbee

CBRL Headquarters

**902.562.3279** (avail by phone: Mon-Fri before 10 and after 3 pm)

[cbbkm@nssc.library.ns.ca](mailto:cbbkm@nssc.library.ns.ca)

(If unavailable, contact Chris Thomson at 902-562-3279 or

[cthompson@nssc.library.ns.ca](mailto:cthompson@nssc.library.ns.ca)

### **Victoria County Bookmobile**

Larry MacDonald and Kate Oland

Baddeck Branch

902-295-2055 (avail by phone: Tues, Fri Sat, 9 am-5 pm)

[vcbkm@nssc.library.ns.ca](mailto:vcbkm@nssc.library.ns.ca)