



CAPE BRETON REGIONAL LIBRARY BOARD

SPECIAL BOARD MEETING (Virtual) July 10, 2025

Members Present: Coun. Darren O'Quinn, Coun. Steve Gillespie, Coun. Kim Sheppard-Campbell (Via Zoom) and Jean MacAulay-MacIntyre, representing the Cape Breton Regional Municipality; and Terry Murray and Coun. Perla MacLeod (via Zoom) representing Victoria County.

Vacant: Province of Nova Scotia Library Board Appointees (2 vacancies)

Regrets: Ann Dunn

Call to Order: Chair, Coun. Perla MacLeod called the meeting to order at 10:05 am.

Approval of Agenda:

MOTION: Moved by Coun. Steve Gillespie, seconded by Coun. Kim Sheppard- Campbell, to approve the agenda as presented. **MOTION CARRIED**

Budget Review:

Regional Librarian, Lisa Mulak, presented a revised budget for the 2025–26 fiscal year, highlighting proposed changes to the wage scale for Library Assistants and Clerks. Under the new structure, staff in these roles would advance to the top of the pay scale within one year, moving through three defined pay steps.

The Board engaged in discussion regarding the implications of recent minimum wage increases, considering how these changes affect salary scales as well as the broader financial impact on library staffing and overall operations.

Motion:

It was moved by Terry Murray and seconded by Coun. Darren O'Quinn to accept the proposed amendment to the Library Assistant and Clerk wage.

MOTION CARRIED

Inquiry re. fundraising and New Central Library:

Lisa shared with the Board a series of emails that she received from a potential donor inquiring concerning donations specific to the New Central Library.

On the motion from Coun. Steve Gillespie, the meeting adjourned at

Respectfully submitted.

Lisa Mulak, Secretary
Cape Breton Regional Library Board.